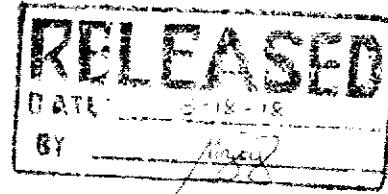




REPUBLIC OF PHILIPPINES
DEPARTMENT OF EDUCATION
REGION 02
Schools Division of Batanes
Basco



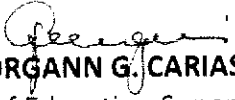
DIVISION MEMORANDUM



TO : Division Chiefs
Elementary & Secondary School Heads

FROM : REYNANTE Z. CALIGUIRAN, PhD, CESE
OIC –Schools Division Superintendent

For and in the absence of the OIC SDS


GEORGANN G. CARIASO, CESE
Chief Education Supervisor-CID
Officer-In-Charge

SUBJECT : **WORKSHOP ON SCHOOL TITLING FOR SCHOOL HEADS**

DATE : May 17, 2018

Please be informed that the Department of Environment and Natural Resources (DENR), R02 will conduct a Workshop on School Titling on May 23, 2018 at the Ivatan Conference Hall to commence at 8:30 in the morning.

Participants to this workshop are school heads of Elementary & Secondary Schools. In case the school head cannot attend, it is suggested that the School Basic Education Facilities coordinator will be the one to attend.

Participants are required to bring with them documents of ownership.

Expenses relative to the conduct of this workshop shall be charged against Division MOOE Funds subject to the usual accounting and auditing rules and regulations.

For your information and guidance.

