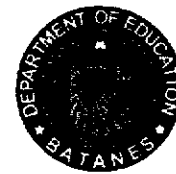


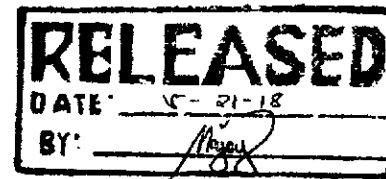


REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION 02
Schools Division of Batanes
Basco



MEMORANDUM

TO: OIC-Asst. Schools Division Superintendent
Chiefs of Functional Divisions
Education Program Supervisors
Program Specialists
Elementary and Secondary School Heads/TICs
Head Teachers
SDO Section/Unit Heads



FROM: 
REYNANTE Z. CALIGUIRAN, PhD, CESE
OIC-Schools Division Superintendent

SUBJECT: 3rd DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

DATE: 21 MAY 2018

1. Please be informed that the 3rd Division MANCOM Meeting will be on 22 May 2018 at Ivana Elementary School. Registration starts at 7:30 and Preliminary Activities to start at 8:00 o'clock in the morning. This MANCOM will be managed and hosted by the Ivana Schools.

2. The activities/agenda are as follows:

a. TOPICS

1. Updates from Regional MANCOM
2. Results of 2018 NAT
3. School Calendar of Activities (Content and Format)
4. Classroom Program (Format)/Emergency Class Program (in June)
5. Policy on Attending Practices and Participation to the Batanes Day Activities
6. Updates from the different Functional Divisions and Unit
 - CID
 - SGOD
 - OSDS/Admin Matters
7. Brigada Eskwela 2018
8. Oplan Balik Eskwela
9. Latest DepEd Issuances
10. Other matters

b. LAUNCHING OF THE SDO WEBSITE AND FB GROUP ACCOUNT FOR SCHOOL HEADS





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3. A registration fee of THREE HUNDRED FIFTY PESOS (PhP 350.00) will be charged each participants to defray the cost of lunch and snacks, and other administrative expenses chargeable against School/Division MOOE/local funds subject to the usual accounting and auditing procedures.
4. Enclosed is the list of participants.
5. Immediate dissemination of this Memorandum is desired.